

24th Annual Arlington Street Fair

Saturday, September 21st, 2024

12 noon to 6 pm, along Raymond Avenue
(Between Collegeview Avenue and the Eastbound Arterial)

Featuring Music, Crafts, Food,
On Stage Entertainment, and rides

- Set up time will be from 8 am – 11 am
- The committee reserves the right to approve/disapprove all vendors- this decision will be final.
- All vendors must provide a current tax I. D. Number
- Vendors must provide tent, tables & chairs
- Vendors cannot break down before closing time.

*******ALL VENDORS*******

**MUST SUBMIT CERTIFICATE OF INSURANCE NAMING
ARLINGTON BID, PO BOX 2904, POUGHKEEPIE, NY 12603 AS ADDITIONAL INSURED**

*******FOOD VENDORS*******

**MUST PROVIDE PERMITS FROM THE HEALTH DEPARTMENT AND TOWN OF
POUGHKEEPSIE or you will not be allowed to set up the morning of the fair.**

You will receive an e-mail confirming your acceptance as a vendor. There are no refunds once application and payment received.

*****You will be contacted via email by September 14th with your set-up time and space
#*****

Please complete page 2 and return with your check payable to "Arlington BID":

Arlington Business Improvement District
P.O. Box 2904
Poughkeepsie, NY 12603

This event will be advertised and marketed to the general public through Radio, Newspaper, Local Cable TV, and social media.

The Arlington Street Fair is sponsored by: Arlington Business Improvement District, Vassar College and I Heart Media.

Entertainment & Vendors: Tonya Speed - (914) 490-6820 - tonya@tomfillery.com

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Vendor Application

Application Deadline: August 18, 2024

Name of Business _____

Product(s) _____

Contact Person _____

Street address _____

City _____ State _____ Zip _____

Mobile Phone _____

E-mail _____

Are you vending out of a trailer? _____

Please note the size of the spaces. If you have a trailer, including the hitch, which is longer than 12' you will need to pay for two spaces.

There will be **NO ELECTRIC AVAILABLE. We also do not allow generators on the street.**

All vendors must submit a certificate of insurance in order to participate.

NON-FOOD VENDORS:

_____ One Space: 12 x 12 - \$85.00 by 6/30/2024 \$95.00 after 6/30/2024

_____ Two Spaces: 12 x 24 - \$170.00 by 6/30/2024 \$190.00 after 6/30/2024

_____ Three Spaces: 12 x 36 - \$255.00 by 6/30/2024 \$285.00 after 6/30/2024

_____ NOT FOR PROFIT must have 501 C 3 number selling merchandise: 12 x 12 - \$35.00

_____ NOT FOR PROFIT must have 501 C 3 number information only booth: 10 x 10 – FREE

- please note that FREE space is limited and accepted on a first come basis.

FOOD VENDORS:

_____ 12 x 12 - \$105.00 by 6/30/2024 \$115.00 after 6/30/2024

_____ 12 x 24 - \$210.00 by 6/30/2024 \$230.00 after 6/30/2024

You must provide your food permit from the health dept and town of Poughkeepsie or you will not be allowed to set up the morning of the fair.